

ACTIVITY COMMITTEE GUIDELINES

1. Activity meetings will be held the 2nd and 4th Thursdays of the month beginning in January through the end of March (excluding holidays). Note: The current Activity Director is not present until January. Any activity/event requests or issues will be handled through email, text or phone unless we decide we need to have a meeting. Then the vice chair will handle any meetings in November and December.
2. There will be an agenda at each regular meeting.
3. Minutes of the previous meeting will be read.
4. A treasurer's report will be provided on the 2nd Thursday of the month.
5. There will be one voting member for each activity.
6. A majority vote of activity chairs present or the designee will determine if the motion passes or not.
7. Only voting members will be allowed to talk during a meeting unless called on.
8. There will be a sign in sheet for voting members and a separate sign in sheet for others who are attending the meeting.
9. Every activity needs to fill out a form in order to be able to reserve or schedule a time on the activity calendar. This must be done every year. The cutoff date is March 15.
10. New activity or events must be approved by the Activity Committee.
11. Any activity that involves the whole community must be approved by the Activity Committee.
12. Private personal events such as a family event or birthday party does not have to be approved by the Activity Committee as long as the calendar is open on that date.
13. The Activity Committee can approve up to \$500 without Camp Florida POA Board approval.
14. Expenditures for an activity must first be approved by the Activity Committee.
15. Activity/event chairs will give updates at the activity meetings.
16. Defend your point of view but be respectful and kind to others.
17. An activity chair may designate someone to vote in their absence.
18. Renters are allowed to make activity/event requests but must be sponsored by a property owner.
19. Activity chairs and volunteers do not get reimbursed for labor, travel or overnight expenses as a result of their volunteerism.

2023-24 Camp Florida POA Activity Meeting Dates

- January 11 & 25
- February 8 & 22
- March 14 & 28